

MITCHELDEAN PARISH COUNCIL

MINUTES

OF A MEETING HELD ON MONDAY 9th February 2015 AT 7pm IN THE TOWN HALL, AFTER DUE NOTICE HAD BEEN GIVEN.

Present

Parish Councillors:

Mr Douglas Scott (Chair)
Mrs S F Henschley
Mrs J Fraser
Mrs S Gates
Mr D Parker
Mrs K Wozencroft

District Councillors: Mrs J Fraser Ian Whitburn **County Councillor:** Brian Robinson (arrived 7.40)

Clerk: Mrs Sandra Schwanethal

[Mr B Waddell, Mrs Smith, Mrs Bailey & Alice attended as electors]

Official Council photographs were taken prior to the commencement of the meeting.

Agenda Item 1 To Note Apologies for absence: Huw Baker

Agenda Item 2

To Accept the resignation of Andrew Maliphant and Katherine Baker
Resignations accepted

Agenda Item 3 Members of the Public issues:

*Unfortunately PCSO Timmins failed to attend the meeting
No other public issues were raised.*

Agenda Item 4 Code of Conduct-Declaration of Interests.

*Cllr J Fraser took no part in the planning application discussions.
Cllr Scott disclosed he had made a public objection to the solar park planning application
Cllr S Gates disclosed an order for goods from Stop the Heartbreak campaign re defibrillators*

Agenda Item 5

To **Approve Minutes** of the Monthly Meeting of Mitcheldean Parish Council held on the 12 January 2015.

The Minutes were deemed to be an accurate and true reflection of the Meeting, approved by Council and duly signed by the Chairman. (SH+KW)

Agenda Item 6

To **Approve** an August Recess

Approved with a 5/2 majority

Agenda item 7 **Committees: Planning-**

To ratify decisions/recommendations made by the Planning Committee.

Details available as a supplementary document

A) P1957/14/FUL Bee Green Solar Park

Unanimous strong objection

B) P0050/15/FUL 49 Vicarage Drive

No objection

C) P1974/14/FUL Minor Material amendments Dean Meadows

No objections

D) To approve amendments to the Terms of Reference for the Planning Committee

Approved (SH+DP)

E) P1069/14/FUL Shortbush Cottage-notification of appeal

Facilities

A) To approve funding of £500 (from the Facilities committee budget) for the use of the probation service to complete ground works in the park.

Approved(DP+SG)

B) To approve funding of £200 from general reserves for the use of the probation service to clear May Meadow Lane

Approved(DP+KW)

C) To approve funding of £2000 from general reserves for architect's fees for the redesign of the pavilion

Approved(DP+SH)

D) Installation of bollards to the grassed area adjacent to Glebe Close.

Approved in principle. Facilities Committee to look into costs.

E) To accept a wire statue

Approved in principle. Cllr Henchley to look into associated conditions such as insurance and maintenance.

Communications:

To **Approve** the adoption of;

A) the Media Policy

Cllr Henchley asked for more time to review the policy. Cllr Scott thought the section on responses from the PC was too restrictive.

Cllr Henchley also informed the Members that the new magazine 'The Goat' should be printed & distributed shortly.

Agenda item 8

To **Approve** the adoption of;

A) The Risk Management Policy

Cllr Edwards had not received an electronic copy of the policy and requested a copy before voting on its approval.

- B) Amendment to the wording on the Grant Policy
Approved(SH+AE)

Agenda item 9 County & District Councillor Reports

County Councillor Brian Robinson spoke about the Active Together grant application the PC had recently submitted for funding for the Trim Trail. Cllr Dale Parker asked to see the forms from a successful applicant.

CC Robinson had earlier sent the Clerk a monthly report and asked that it would be circulated to all the Members.

District Councillor Fraser spoke about the recent boar cull. The cull would be continuing until March as the target of 400 culled boar had not been met.

District Councillor Ian Whitburn spoke about the recent planning application by Bee Green, reminding everyone of the need to submit their written objections to FODDC for a second time.

Agenda item 10 Report from the Clerk –Matters arising, correspondence & enquiries

(Each councillor had been supplied with a copy of the Clerk's Report by email prior to the Meeting.)

Smart meter being fitted in Pavilion 4th March OPUS

Bill Waddell offered to lend the PC a copy of the 'shared spaces' DVD

Would the clerk have the PC approval to negotiate with the Library board about the style & site of the new notice board?

Adrian is on holiday for the next two weeks. Back on the 23 Feb.

Sara had meeting with Carole Load re defibs 23 Jan. Further meeting on the 17th Feb

Sara meeting with graphics designer Bex Cobham 23 Jan

Dale meeting with Probation Service 6th Feb

Dale meeting rep from Playsmart 13 Feb

Pavilion doors irreparable-

Contacted Craig about replacements

Confirmation from Martin of how the precept figure will appear on the rate demand.

Douglas resigns from NDP Committee

Sent Sue access details for the Members on the GAPTC website

PCSO happy to do a pre dated police information point meeting.

Official Council Photograph 9 Feb

NDP meeting 10th Feb. 10am Town Hall

Kim Bedford finished 30.1.15 to become self employed trainer

Douglas has replied to Antiques Roadshow about Photocopiers in Museum

Lorna Farboski (WI) doing Museum inventory.

A Forest resident in Coleford has a warehouse full of photographic equipment that they wish to donate to an organisation that will maintain and display it. More details as they come in.

Tree and Christmas Decs removed

Contacted Seb Adams re hedge at Abenhall churchyard. Completed 2 Feb.

Sara & Jackie meeting with Rebecca Cobham-graphics designer 23 Jan TH

Clerk attended CiLCA Seminar in Quedgeley 22 Jan & Building strong & inclusive community's workshop in Coleford on 27th Jan

Contacted Mr Meek re article for magazine. He came to the office on 4 Feb and is happy to write an article.

2 grit bins delivered.(only ordered 1)

War Stock (Bonds) £600 being redeemed (Gvt directive)

Douglas has been contacted by the BBC Antiques Roadshow about the photocopiers.

Library & PC trying to get 'drop in' sessions at the Library re started.

Communications (excludes those received from/to all councillors)

Museum week 23 March-do you wish to get involved?

Wrote to residents adjacent to playing fields entrance who may be affected by the installation of a light.

Emailed Chantelle at squeak e clean re Town Hall cleaning. First clean 29 Jan.

Emailed David at Ultimate cleaning Solutions about clearing the moss

Emailed PCSO Timmins about attending the February meeting

Richard Crighton –clerk asked if MPC would be filling in the questionnaire from FODDC

Oil buying Club fwd 14/1

At Jackie's request I wrote to Luke Freeman re weeds at Glos Rd site. Kate replied.

And 2Rivers re weeds Parks Rd

FODDC installation of CCTV & costs.

Glos. CC Local Transport Plan Review

GP Patient Experience Survey fwd 29 Jan

Glos CC Healthy Together event fwd 29 Jan

Glos CC Local Mineral Plan fwd 4 Feb

Rita Mulveney email asking for more dog waste bins around village.

Personal visits (exc other PC employees)

Craig Pritchard-CP Glazing re pavilion doors

Mr Berry-road safety consultant

PCSO Timmins

Mr Meek

Lorna Farboski

Post (In)

Caring Matters Magazine

Bank statements

Invoices

'Phone/Text

Helen Hook- clerk Ruspidge asked about setting up a Website

Bill-Shared spaces DVD

Monitoring Officer re Ward allocations for Election

Clerk's commitments

Daughter's operation rescheduled for Wed. 11th Feb-poss late in

SLCC Branch AGM Thurs. 26th Feb

CiLca Training 6 March

Agenda item 11 Accounts/Finance

The Councillors each had a copy of the payment schedule & monthly bank reconciliation

- A) To Approve the appointment of GAPTC as internal auditor for 2015/6
At a cost of £210
Approved(SH+DP)
- B) To approve the payment schedule(SH+KW)

	Payments 1-9 Feb		Gross Totals	CHQ No	
02.02	S Trent	water	120.79	DD	LGS'72 s.226
04.02	OPUS	elect	126.56	DD	LGA'72 s.215(6)
9.02	Toolite	towel shelter	5.98	4176	LGA'72 s.111
9.02	frest equip	clean	27.00	4177	LGA'72 s.111
9.02	Squeak e clean	T.Hall	36.00	4178	LGA'72 s.111
9.02	Oakey & sons	Xmas decs	2472.00	4179	LGA'72 s.111
9.02	Npower	elect	146.81	4180	LGA'72 s.215(6)
9.02	GAPTC	Training	20.00	4181	LGA'72 S175
9.02	SLCC	Training	15.00	4182	LGA'72 S175
9.02	Magenta	photocopier	18.00	4183	LGA'72 s112
9.02	Creative Bee	NDP logo	112.50	4184	LGA'72 s.111
9.02	Creative Bee	Goat logo	25.00	4185	LGA'72 s.111
10.02	HMRC	PAYE	330.72	BP	LGA 1972 Sect 112(2)
			3456.36		
	petty cash				- 291.41
22.01	Travel to Quedgley return			13.32	
27.01	Travel to coleford one way			4.45	
30.01	PO Stamps			6.36	
30.01	Lidl	Sticky pads		1.79	
		Safety shoes			
21.01	Lidl	AG		14.99	
16.01	Co Op	T.rolls		1.99	
16.01	WH Smith	stationary		5.28	
16.01	Lidl	Refreshment		8.93	
2.01	Lidl	Refreshment		2.99	
23.01	Lidl	cloths		3.28	
				63.38	- 228.03
BONDS				40000.00	
Wintle/Projects state				30805.62	
BIA/contingency state				20011.37	
Treasurers state				82822.77	
Balance of petty cash				228.03	
Total Bal at 31 Jan				173867.79	

Agenda item 12 Councillor Information Sharing

Cllr Fraser had received a complaint from an elderly resident along Parks Road about the fence erected behind his property by Freeman Developers. A post belonging to Mr Bennett had been damaged and weeds growing between the fences had caused a problem last summer.

The Clerk had written to Luke Freeman to see what could be done about the problem.

Cllr Wozencroft reported a pothole at the entrance of Baynham Rd from the Stenders Rd and that a motorcyclist had had an accident along the Stenders Road due to ice forming from the drains overflowing.

Also that a bollard at Hawkers Hill had been damaged and rowdy youths were meeting outside the Co Op. This to be reported to the PCSO

Cllr Scott informed the Members that he had been contacted by the BBC Antiques Roadshow about the possibility of the Xerox photocopiers being featured on a show later in the year.

Cllr Henschley wished to review the times and dates of the Finance & Staffing Committee meetings since Katherine's and Andrew's resignations.

Cllr Parker thanked Cllr Gates and the Clerk for their hard work in getting the grant application submitted.

Cllr Edwards asked if the owners of a boundary wall on New Street could be contacted as he thought the wall was unsafe. The Clerk will write to the owners.

The meeting closed at 8.45pm

Dated this 9th Day of March 2015

Signed

CHAIRMAN-Douglas Scott

3934 MPC
