

MITCHELDEAN PARISH COUNCIL

MINUTES

OF A MEETING HELD ON MONDAY 8th June 2015 AT 7pm IN THE TOWN HALL, AFTER DUE NOTICE HAD BEEN GIVEN.

Present

Parish Councillors: Jackie Fraser Sara Gates Sue Henchley Dale Parker
William Waddell Kay Wozencroft

District Councillors: Jackie Fraser Douglas Scott **County Councillor** Brian Robinson

Clerk: Mrs Sandra Schwanethal

[Robert Whittington & Anthony Meek attended as electors. Deborah Blackmore attended to give a brief presentation to be co-opted.]

- 1) To **Note** Apologies for Absence-
Andre Edwards
- 2) Members of the public issues (15 minutes Standing Orders suspended)
Mr Meek spoke about the unacceptable way that the grass has been cut in Abenhall churchyard and asked that the council ensure the contractors do a better job in the future.

Mr Whittington had taken some pictures in the village the last time it had rained heavily showing areas of flooding. He said he had contacted Highways about the problem. He urged the council to take note of the flooding problem when granting further development around the village.

Debora Blackmore gave a brief presentation outlining her interests, aims and ideas for the village in support of her application for the councillor vacancy.

- 3) To **Receive** any Code of Conduct-Declaration of Interests.
Jackie Fraser reminded the Members that she remains on the planning committee at district level. Dale Parker reminded the Members that he works for GE Aviation and would not take part in the discussions/decision on planning application P0783
- 4) To **Approve Minutes** of the Monthly Meeting of Mitcheldean Parish Council held on the 18th May 2015.
It was resolved that the Minutes were deemed to be an accurate and true reflection of the Meeting, approved by Council and duly signed by the Chairman.
- 5) Update on the Fete-stall bookings (SH)
There had been no definite bookings yet.
- 6) **Committees: Planning-**
To ratify decisions/recommendations made by the Planning Committee.
(Details available as a supplementary document.)

FOR INFORMATION ONLY

A) P1849/14/OUT

George Inn , Stars Pitch, Mitcheldean, Gloucestershire.

Outline application for category 2 sheltered housing comprising 28 new build apartments with residents lounge, refuse and cycles stores, parking and revised access from Stars Pitch. Demolition of The George Inn.

B) P1546/14/FUL

Conversion of existing outbuildings into 3 cottages (part of redevelopment for the whole site).

George Inn, Stars Pitch, Mitcheldean, Gloucestershire.

The above applications to be considered by the Planning Committee at its meeting at the Forest of Dean Council Offices, Coleford at 2.00 pm on Tuesday the 9 June 2015.

Sue Henchley to speak on the number of parking spaces available, the width of the entrance and the height of the buildings.

C) P0783/15/FUL

4 Vantage Point Business Village, Mitcheldean, Gloucestershire, GL17 0DD.

Proposed external alterations and associated works to unit 4 Vantage Point Business Park.

No objections, but the council requests that pollution extraction meets all European standards.

Facilities

- A) Update on the installation dates for Caloo & Playdale
Caloo to start work on the 15th June and Playdale on the 6th July.

To Approve funding up to £600 for Seb Adams to remove the bark, sleepers and concrete from the play area.

It was resolved that Seb Adams should do the work.

- B) The clerk asked the Members to approve funding in principle for Seb Adams to cut back the overgrowth along the border of the dirt jumps and The Crescent. Dale Parker took no part in the decision.

It was resolved that the work could go ahead with an approximate cost of £460. Nesting birds may dictate when the work could be carried out.

Communications:

- A) Update on the publication date for the next 'GOAT'
Ian was away until the end of the week when Sara would contact him for an update. It was thought the present format would be suitable for the next publication. Sara hoped the Scouts may help to deliver. It was hoped an electronic version would be available this time.

7) **County & District Councillor Reports**

Jackie informed everyone that she has retained her seat on the planning committee and also will be sitting on the Environmental & Scrutiny committees at District level.

Douglas Scott has been appointed to the Licensing and Internal Affairs Committees. Building 5 at Vantage Point had been included on the allocations plan as suitable for redevelopment. Reverend Gill had informed Douglas that the Parochial Church Council may need to close Mitcheldean Churchyard as it has no more space for new burials. Wild boar had been spotted in the village. An applicant for the vacant Alms House had contacted Douglas as she was unhappy about the length of time her application was taking. Sue replied (on behalf of the Alms House Trust) by informing Douglas that the required procedures were being worked through. Western Power had

been asked to return to Eastern Ave to reseed the verges that were disturbed when WP were laying new cables.

Brian Robinson told Members that the council was being administered by a minority Conservative administration. Brian was on the Partnership and Strategic Growth Committee and would be looking into waste procurement.

A lady in Baynham Road adjacent to Moorland Close had contacted him about overgrowth affecting her property.

More power may be devolved from County in the future such as Policing, Health and Economics. Dale asked if there would be more funding available.

8) Report from the Clerk –Matters arising, correspondence & enquiries

Full report available as a supplementary document.

The clerk brought to the attention of all the members that three invoices had been paid electronically. Details with the payment summary.

Sue had volunteered to open the Town Hall on Saturday 12th September as part of the Heritage Open Days. More volunteers were needed.

Several people were now very concerned about the arrival of wild boar in the village.

The clerk asked the council to consider a policy on what action to take. Specialist knowledge from the Forestry Commission should be sought.

GAPTC & FODDC are both offering courses on the Code of Conduct & Planning.

PCSO Pete Timmins is on operation duties with the police for a couple of months.

PCSO Tracey Marten will be covering Mitcheldean.

Keith & Sandy Jones wrote asking if the council would repair the fence on the boundary with The Crescent, to stop the wild boar getting through.

9) **Accounts/Finance-**

A monthly bank reconciliation was also given to each councillor

A) To approve the payment schedule.

It was resolved to pay the invoices.

B) To approve 50% prepayment to Playdale before the equipment arrives.

It was resolved that the prepayment should be made.

10) **Councillor Information Sharing**

Jackie Fraser informed the Members that the PROW dept had been cut right back and getting footpaths cleared would take some time due to lack of staff.

Sue Henchley asked if Highways could be asked to cut back the overgrowth obscuring the roundabout sign on Gloucester Road.

Kay Wozencroft would like a letter sent to all Abenhall residents. She had also been asked by a resident if he could borrow a speed gun from the police to catch some speeding motorists. Kay asked why so many emergency vehicles are going through the village. Residents along Baynham Rd had been parking on the pavement making pedestrians walk in the road. The Clerk to contact the Street Wardens.

Small areas of grass near the Bullring were left uncut. Clerk to contact Tworivers to find out why. Raised and loose drain covers outside Archway court were causing concern. The clerk had already reported these to Highways. Dog foul along the school lane is very bad again.

William Waddell had heard that a Yurt had been built in the woods.

IN COMMITTEE

A vote was taken to co-opt Deborah Blackmore onto the council. (JF+DP).

payments 1-8 June		Playing fields	General Admin	Salary/wages	NDP	donation	Church Grass		Net payment	VAT	Gross Totals
Bal b/wd											
Opus	electric	56.35							56.35	2.81	59.17
Severn Trent	water	120.79							120.79		120.79
npower	electric		25.84						29.53	1.47	31.00
npower	calc error on VAT in April		3.70						3.70	-3.69	0.01
S. Oakey	Electrics		1377.50						1377.50	275.50	1653.00
Zurich	Insurance		1367.47						1367.47		1367.47
HMRC	PAYE										
GRCC	K. Baugh NDP				1500.00				1500.00	300.00	1800.00
Gardening Club			400.00						400.00		400.00
Hale & Co	Jack hamn	19.80							19.80	3.96	23.76
Forest Fasteners	Bolts	11.02							11.02	2.20	13.22
Screwfix	mastic sta	25.05							25.05	5.01	30.05
Magenta	copier charges		19.33						19.33	3.87	23.20
Toolite	tools	47.57							47.57	9.52	57.09
Dean mowers	air filter	13.45							13.45	2.69	16.14
Br.glos.SomWilt	Probation	300.00							300.00	60.00	360.00
C. F Lewis	Thall clean		30.00						30.00		30.00
Playdale	Deposit	14046.82							14046.82	2809.36	16856.18
Sub total		14640.85	3223.84	0.00	1500.00	0.00	0.00		19368.38	3472.70	22841.08
c/fwd		14640.85	3223.84	0.00	1500.00	0.00	0.00	0.00	19368.38	3472.70	22841.08

RECONCILIATION OF CASHBOOK ENTRIES TO BANK STATEMENTS TO 31 MAY 15				
Total Bal at 30 April				208521.42
Payment schedule to 18 May				-1338.49
Payment schedule to 31 May				-2750.47
P Cash payments				-142.83
RECEIPTS to 31 May				
Bank Interest				2.23
Sundry items				134.00
Bal at 31 May				204425.86
FIXED DEPOSITS				
Wintle/Projects state				80000.00
BIA/contingency state				30816.42
Treasurers state				20014.72
Treasurers state				74732.02
outstanding		4215 £500		
4187 £25	4208 £250	4227 £36	4188 £112.50	-1251.57
4219 £27	4222 £35	4224 £49.99	4226 £216.08	
Balance of petty cash				114.27
Total Bal at 31 May				204425.86
Signed:	<i>S.Schwanethal</i>			

Opening balance £164726.30

April payments £8790.08

May payments £4231.79

April receipts £52585.22

May receipts £ 136.23

Closing balance £204,425.90

The Meeting closed at 9pm

Dated this 8th Day of June 2015

3957

Signed

CHAIRMAN-

Date of next meeting 13th July 2015

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

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MPC