

MITCHELDEAN PARISH COUNCIL

MINUTES

OF A MEETING HELD ON MONDAY 9th March 2015 AT 7pm IN THE TOWN HALL, AFTER DUE NOTICE HAD BEEN GIVEN.

Present

Parish Councillors:

Mr Douglas Scott (Chair)
Mrs S F Henschley
Mrs J Fraser (arrived 7.40pm)
Mrs S Gates
Mr D Parker
Mrs K Wozencroft
Mr A Edwards

District Councillors: Mrs J Fraser Ian Whitburn **County Councillor:** Brian Robinson

Clerk: Mrs Sandra Schwanethal

[Mr B Waddell, Mrs Smith, Mrs Bailey, Mr Caulkett, Mr C. Simmons, Mrs C Loade, Ms K Jones & Ms S Smith attended as electors]

**Agenda Item 1 To Note Apologies for absence:
Huw Baker Resignation submitted.**

Agenda Item 2 Members of the Public issues:

Unfortunately PCSO Timmins failed to attend the meeting

Mr Caulkett asked why MPC's Street cleaner was no longer cleaning the front of the business premises in Churchhill Way and informed the council that he had been waiting since June 2014 for Glos. County Council to paint lines for a disabled parking bay for him. County Councillor Robinson said he would look into the matter.

Carol Loade spoke briefly about the Heartbeat Project. Agenda item 9 B)

Colin Simmons informed the Members the Gardening Club intended to reintroduce the 'Open Garden' scheme and asked if the councillors were willing to open their gardens to the public.

Agenda Item 3 Code of Conduct-Declaration of Interests.

None

Agenda Item 4

To **Approve Minutes** of the Monthly Meeting of Mitcheldean Parish Council held on the 9th February 2015.

The Minutes were deemed to be an accurate and true reflection of the Meeting, approved by Council and duly signed by the Chairman. (SH&KW)

Agenda Item 5 **Committees: Planning-**

To ratify decisions/recommendations made by the Planning Committee.

Details available as a supplementary document.

- A) P1228/14/FUL Nags Head House-Revised plans-no further comments from MPC
- B) P1957/14/FUL Solar Park notification of FODDC Planning committee meeting.

Facilities

A) Update from Dale-Outline 'bubble' plans were passed around of the pavilion refurbishment project. Both Dale & Sara continue to look for available funding streams.

Brian Robinson was able to inform the Members that he would be allocating £10,000 from the Active Together Grant Scheme to the Mitcheldean project to purchase outdoor gym equipment.

Communications:

B) Update on 'The Goat' One thousand copies of the Magazine have been printed and should arrive shortly. Sara thought she may be delivering a lot herself.

Agenda item 6

To **Approve** the adoption of;

- A) The Risk Management Policy(AE)

It was resolved to adopt the Risk Management Policy

- B) To Approve the moving of the Clerk's office and Meeting Room to the ground floor (AE+SG)

It was resolved that the clerk's office should be moved downstairs. Repairs to the front doors were a priority and getting the phone line moved.

- C) To approve the distribution of councillor campaign leaflets by the chairman while canvassing(DS)

Discussed but no vote taken.

Agenda item 7 **County & District Councillor Reports**

County Councillor Brian Robinson had emailed a report on the 3rd March which the clerk had forwarded to all councillors. Report available as a supplementary document.

District councillor Ian Whitburn spoke briefly about the two large planning applications currently affecting Mitcheldean-The Solar Panels at Breakheart Hill and the redevelopment of the former George Inn.

District Councillor Jackie Fraser spoke about the blocked drains on the Stenders

Agenda item 8 Report from the Clerk –Matters arising, correspondence & enquiries

(Each councillor had been supplied with a copy of the Clerk's Report by email prior to the Meeting.)

Robin Caulkett requested help to get Highways to paint a disabled parking bay. Clerk rang Brian Watkins-work scheduled when weather frost free.

Also, Robin raised concern over the low wall to the side of the chemists and another wall in Churchill Way. BW said work not yet scheduled.

Council has been asked to take part in a Bus Users Survey. Dale to complete.

Adrian has said he could refurbish the seat in the Community Garden

Permission has been sought by Miss Stanford to hold a Dog Show on the Recreational Fields on the 11th July *It was resolved that the show could go ahead.*

There is to be a District Councilor nominees briefing session on the 11th March at 3.30pm in the Council Offices, Coleford.

Seb Adams can roll (£78) & Spike (£55) the playing fields.

The internal audit will be on the 27th April.

UKIP members are being encouraged to stand for any seats at parish council level.

The grassed area behind the Community Centre leading to Glebe Close is unregistered land, therefore, the PC should not be restricting access with bollards. The Clerk is enquiring with the legal dept at FODDC how to get the land registered.

Gas & Electric meters to be changed at Pavilion.

Adrian has asked for 4 "No dogs" signs for play area.

Drainage ditch maybe needed at the rear of the Community Centre.

XLN-phone contractors want MPC to have "repair assurance"-additional charge of £1.95 month

Manual Handling course 16th April for Adrian & Peter

Ultimate Cleaning moss killing early March

Steve Oakey lighting at recycle banks should be done mid March

Tony Mason has completed the repairs to the Town Hall chimney

Glebe contractors cut 3 trees down as part of the second year tree maintenance contract but didn't inform me when they were coming. This led to some confusion as to who had felled the trees.

Martin Hutchings from GRCC wants to meet up & walk the village to identify possible sites for affordable housing exception sites. Email fwd NDP 17 Feb. Douglas, Jackie & Sara would like to be involved.

Chantelle from squeak e clean does not have a business bank account. Needed replacement chq written out to herself. Also I requested copies of Public & Employers Liability Insurance.

Creative Bee-graphic design also does not have a business bank account-replacement cheques written.

Freeman's contacted Mr Bennett, Parks Road. Hopefully sorted the problem with the wooden fence.

NDP 10th Feb.& 3rd March

NDP launch 21 March

Dale met with Playsmart rep 13 Feb.
Reply from PCSO Timmins. Hopes to attend March meeting.
Have had confirmation from the probation service about costs and starting date.
Facilities meeting 23rd Feb
Sara met with Carole Loade re Defibs 17 Feb
Draft Allocations Plan email fwd 18 Feb
Produced some promotional flyers
Tourism week is the 14-22nd march

Communications (excludes those received from all councilors)

Fwd email from Glos CC Local Transport Plan review 18 Feb
Emailed Julia Downing school re probation payback scheme work starting 17 March.
Emailed FODDC planning with MPC replies
Email fwd re NDP event in March.
Written to resident, re wall along New Street. Email reply rec'd 3 March
Sports Club asked for any fire and electrical certificates for the Pavilion.
A resident in Eastern Ave wrote complaining about parking alongside dropped kerbs. PCSO Timmins visited & spoke with Highways.
Residents in Platts Row-complaint about broken drain, behind Chinese take away. FODDC notified. Follow up email to Chris Johns 17 Feb.

Personal visits (exc other PC employees)

Sara-Andre x 2
Katherine-returned online banking card/reader
Lorna-Museum inventory
Colin Simmons
Robin Caulkett

Post (In) St John Ambulance

First Aid course reminder
Nomination papers
Invoices

Due to the date of the election, the results of the parish count may not be known until Fri 8th. This does not leave 3 clear days for a summons to be issued to attend a meeting on the 11th May.

(Won't apply if uncontested)

It was resolved to move the meeting to the 18th May.

Agenda item 9 Accounts/Finance

The Councillors each had a copy of the payment schedule & monthly bank reconciliation

A) To approve the payment schedule

It was resolved that the invoices should be paid.(SH+JF)

B) To Approve the use of the PC's bank account to receive funds raised on behalf of MDHeartbeat for the purchase of defibrillators. (SG)

It was resolved that the PC's bank account could be used. The clerk informed the Members that VAT could not be reclaimed under section 749 of the VAT code(SH+DP)

payments 1-9 March 2015			Gross Totals	CHQ No	
0103	npower	elec-T.Hall	31.00	DD	01.03 LGA'72 s.215(6)
04.03.15	opus	elec-Pav	75.01	DD	04.03 LGA'72 s.215(6)
09.03.15	Toolite	repairs	12.54	4189	LGA'72s111
09.03.15	FODDC	waste licence	28.00	4190	LGA'72s111
09.03.15	GAPTC	Annual subs	661.86	4191	LGA'72 S.143
09.03.15	Masons	T.Hall repairs	966.00	4192	LGA 1894 S8(4)
09.03.15	Magenta	copier charges	18.00	4193	LGA'72s111
09.03.15	Getters	Print The Goat	420.00	4194	LGA'72s111
09.03.015	Getters	NDP Flyers	124.00	4195	LGA'72s111
09.03.15	CRS	Training	132.00	4196	LGA'72s111
09.03.15	Glebe	Tree works	570.00	4197	LGA'72sch 14 p.27
09.03.15	FODDC	Rates	208.80	4198	LG(MISC)A '76 S.19
09.03.15	GAPTC	Training	15.00	4199	LGA'72s111
	sub total		3262.21		

Total funds held at 28 February 2015

BONDS	80000.00
Wintle/Projects	30806.93
BIA/contingency	20012.22
Treasurers	37314.90
Balance of petty cash	179.95
Total Bal at 28 Feb15	168314.00

Agenda item 10 Councillor Information Sharing

Kay Wozencroft informed the Members about a group of youths congregating outside the CO Op in the evenings and requested that the PCSO should patrol this area more often.

It was resolved that the Clerk be asked to write to Dene Magna's headmaster on the issue of anti sociable behaviour.

The dog foul stencil had worn away by the school entrance. Dog fouling was increasing along Silver Street. And pot holes continue to cause problems along the Stenders Road.

Jackie Fraser spoke about the Neighbourhood Development Plan launch date on the 21st March outside the Library and said a fund raising car washing event is planned.

Sue Henchley asked whose responsibility is it to empty a rubbish bin on Plump Hill.

Andre Edwards asked if the council had received a reply to its letter to a resident in New street about the wall. And informed the Members that the replacement Neighbourhood Watch signs had still not been received.

The meeting closed at 8.40pm

3939

Dated this 13th Day of April 2015

Signed

CHAIRMAN-Douglas Scott

The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

3940 MPC MINUTES
