

MITCHELDEAN PARISH COUNCIL

MINUTES

OF A MEETING HELD ON MONDAY 14th July 2014 AT 7pm IN THE TOWN HALL, AFTER DUE NOTICE HAD BEEN GIVEN.

Present

Parish Councillors:

Mr Douglas Scott (Chair)
Mrs J. Fraser (arrived 7.55pm)
Mrs S F Henschley
Ms K A Wozencroft
Mr D Parker
Mr H Baker,
Mrs S Gates

District Councillors:

Mrs J Fraser
Mr Ian Whitburn
DCllr B Robinson (arrived 7.30pm)
C.Cllr Norman Stephens (arrived 7.10pm)

Clerk: Mrs Sandra Schwanethal

Mrs Bailey attended the meeting as an elector

Agenda Item 1 To Note Apologies for absence:

Mr A Edwards Mr A Maliphant Mrs K Baker

Agenda Item 2 Members of the Public issues:

Mrs Bailey brought to the attention of the Council the poor state of the churchyard walls. The Chairman responded by saying he was aware of the problem, but was unsure on what could be done at the moment.

Agenda Item 3 Code of Conduct – Declaration of Interests:

None

Agenda Item 4

The Minutes of the Monthly Meeting of Mitcheldean Parish Council held on the 9th June 2014 were **Approved**

The minutes were deemed to be an accurate and true reflection of the Meetings, approved by Council and duly signed by the Chairman.

(SH & KW)

Agenda Item 5. Sub Committees:

Planning-

To ratify decisions/recommendations made by the Planning Committee at their meeting at 6.30pm, 14th July 2014 at the Town Hall on the following applications;

- A) P0070/14/DISCON Briar Rose cottage-No Objection
- B) P1081/14/TCA Platts Row-Pollard Oak tree-No Objection
- C) P0957/14/FUL Ceterach, Wigpool common-erect a detached log cabin-No Objection
- D) P0964/14/COU Vantage Point- Gym-No Objection
- E) Dene Magna P1028/14/FUL outdoor dining terrace. -No Objection

Cllr Henchley spoke briefly about the Allocations Plan that had been received earlier in the month.

Properties/Asset:

- A) To Approve spending on the Rainbow Unit repairs
Estimated repairs costs had now risen to over £6800. It was deemed prudent to incorporate the costs of possibly getting a new unit and safety surface into the wider regeneration project being proposed. Decision deferred.

Communications-

To Note LAG funding publicity display in Library.

D.Cllr Robinson said the display was scheduled to remain until the 22nd July and would forward a picture to the clerk.

Agenda item 6 Community issues

- A) To Approve expenditure on the village Fete
Cllr Maliphant had sent a brief report to the clerk earlier which was read out in his absence. From the report there were no known costs to cover. However, it was agreed that a small unexpected cost would be covered from parish funds if necessary.
- B) Discussion and Presentation by Cllrs Parker & Gates on the recreational fields' project. (15-20mins).
The presentation was well received and would be shown again at the village fete on Saturday 19th July for public consultation.
- C) To Approve a request from Audrey Smith for the fencing around the basket ball court to be removed.
Declined. The Chairman would write to Mrs Smith to explain why the Council came to this conclusion.
- D) Update from the Gardening Club
A brief report had been received which the clerk read out. It was acknowledged that the Gardening Club did not have sufficient funds to refurbish the seats and litter bins in the Cross Gardens and this would be something the Council would look at. The GC asked if the present Agreement could be extended past April 2015 and it was agreed it would be put on the Agenda for discussion in January or February 2015. The Communities Officer at the Co Op had asked if they could get involved in the garden.
- E) Update on the War Memorial
Cllr Scott informed the Members of the problems he was facing getting the proposal past the church council. Plans from Judith Verity were passed around. Cllr Scott informed the Members that funding was not the issue, but getting an acceptable design passed by the PCC was proving difficult.

Agenda item 7 County/District Councillors Reports

County Councillor Norman Stephens spoke about the primary school being at full capacity and families moving back into Mitcheldean are unable to get a place for their children. He had recently helped a family overturn a placement rejection, but had heard other families were facing the same problems.

C.Cllr Stephens also spoke about the possibility of allocating county funds to the Pavilion regeneration project.

District Cllr. Whitburn spoke about the introduction of the blue, free spaces being allocated in the High Street Car Park from the 1st August.

District Cllr Robinson spoke about the ongoing consultation periods for the Allocations and Development Plans and also the Mineral Plans.

Agenda Item 8 To Approve further funding of Christmas lights (mount & dismount) and position for this year's Tree.

Quotes had not been received, but the Council allocated a further £1500 for the purchase of further decorations.

Agenda Item 9 To discuss organising an event. LIGHTS OUT, UK-wide shared moment of reflection, taking place on 4th August, 100 years since the outbreak of World War 1.

The Council felt they would be unable to contribute to this event.

Agenda Item 10 To Approve funding for a Notice Board at the Library

The Women's Institute (WI) had approached the Library committee for permission to mount a board on the wall leading through to the car park. They had now asked the parish council to fund its purchase. A quote from Designer signs had been sourced by the WI for £224 + VAT. The Councillors approved the funding with the conditions that the board is gifted to the WI. The WI will maintain and insure the board and will be responsible for the contents.

Agenda Item 11:

Clerk's report

(Each councillor had been sent an electronic copy of the Clerk's Report. Letters and some Emails received and sent were available for inspection. Emails sent and received between the councillors/clerk are not included. Only the items requiring a response or decision from the council were read out.)

External Communications

Information-Matters Arising

A quote from Steve Moore to do the welding in the skate park for £230 was approved.

The Clerk asked the Facilities committee to set dates for their meetings so that the dates could be advertised.

Peter has reported that Trade Waste is being disposed of in the regular bins-this has been reported to FODDC

Peter on holiday from Fri 11 July to Mon 21st

Adrian & Peter attended Playground safety & maintenance seminar 3rd July

Brian Beard fixed the Skate park in place. Adrian has fixed panels.

Sheep field full cut 4th July.

Doug getting old slides and film digitised approx cost £300

Reinstatement of the George Read Memorial Bench on the 3rd July

Sara wants to write 'Thank You' letters

Quote for Cross Memorial Seat-**over £3000-not acceptable**

Glasdon bins ordered & arrived for skate park area.

Sign at skate Park ordered

Tags for Assets ordered and received
Staff uniform Dk Grey polo shirts Red text-awaiting proforma
Weed killer purchased
Pest control-Mole man visit arranged
Play Rangers 24th & 31st July + 7th Aug

Application to designate Area for NDP-Post Notices
Positive response from Vantage Point about getting involved in NDP
Amey re Seaborn, Coach Hse, Abenhall Lodge-no footpath-nothing can be done not enough width in road.
Sports Club-pavilion doors & pay as you go usage
Pritchard's complaint x 2 re potholes Dockins Hill Way
Lyn Relph-Carisbrook Hse- problem at rear of property
Two Rivers-communal area back of Stars Pitch, residents complaint about noisy youths
Rural Services network-fuel poverty
Liz Lewitt re Charities Accounts
Sports Club re key of pavilion and parking arrangements
Genealogy- Francis Wintle relative enquiry
Planning
Martin Burke re CTSG figure for Audit
FODDC re cardboard pick up
Forestgate church re Lunch Club Poster
Contacted Trish re old Brownie Hut & Peter White's communication. Several emails
Contacted FODDC re overgrowth at the Crescent
Contacted Tony Pope planning officer re Wilderness Centre Test turbine
Contacted Royal Mail to get update Steve Jones no longer our contact
Contacted SSE to get quote to mount & dismount Christmas Decs
Highways-G Read bench-stones
Storage cupboards at Community Centre work 1 & 2nd August
Neil Batt-Logos for publicity material
Local Transport Plan Review
Forest Routes launch Sept. Jackie to attend
FOD Allocations Plan email fwd 2/7
DS Cine film digitised
C.Cllr N Stephens-Primary school over stretched
Nigel Gibbons FODDC re Maps
FODDC Joint Waste Team-recycling
ECBO- overgrowth at the Crescent
GAPTC-New Governance & Accountability 2014 guide
Carole Stanford-Notice Board-Agenda
Steve Parslow-funding for a Sports wall
Two Rivers-re problem at Eastern Ave.
Katie Wyatt-Youth Activities Fund application
Gloss CC Highways- overgrowth along Abenhall road
Two Rivers -areas of grass cutting being missed
GAPTC-Drilling and Pensions
GRCC-Village of the Year-Completed and sent Entry form 11 July
Homeseeker newsletter x 4
Glos Playing fields Assc engine
Viv Hargreaves invite to join Twitter

Post

Bank statements

Invoices etc.
 Planning applications
 LCR magazine
 Forest Routes-community transport Assc. 8 Sept 10-3pm in Bream
 Certificate for Dale-Training course
 War Memorial designs
 Audit confirmation of receipt

'Phone/Text

Bill re letter for Jackie on bus times
 Audrey Smith Churchill Way-complaint about footballs being kicked into her garden-**request to remove the fence**
 Dene Magna reported a tree obstructing the Rd
 Seb Adams
 Simon Rugman

Personal visits (exc other PC employees)

Chairman
 Sara-publicity material
 Resident re Willow trees in Memorial Garden
 Rob Carpenter-sharps collection and new box
 Colin Simmons-hanging baskets on Town Hall
 Andrew Maliphant-sign chq for Peter's training course +apologies and Fete update
 Patricia Leslie-Brownie Hut
 Jeff Hale-Invoice
 Carole Stanford-board quote

Accounts/Finance-

Payments to 30th June 14		Gross Totals	CHQ No	
09.06.14	Ian Selkirk	120.00	4096	
16.06.14	Glos Play. Fields	20.00	4097	LGA'72 s.111
26.06.14	Plus net	50.25	DD	LG(fp)A1963s.5 LGA 1972 Sect 112(2)
30.06.14	Admin	2092.94	BP	
	June totals	2283.19		
Payments to 14th July 14				
10.07.14	HMRC	298.56	BP	LGA 1972 Sect 112(2)
14.07.14	Magenta	32.11	4098	LGA'72 s.111
14.07.14	J Davies	4800.00	4099	Insurance
14.07.14	Toolite	15.00	4100	LGA'72 s.111
14.07.14	FOD Fastners	52.13	4101	LGA'72 s.112
14.07.14	Forest Equip	27.00	4102	LGA'72 s.113
14.07.14	Hale & Co	24.84	4103	LGA'72 s.114
14.07.14	Audiovisual	288.00	4104	LGA'72 s.115 LGA'72 sch 14 para
14.07.14	Brian Beard	270.00	4105	27

14.07.14	Cash fm bank	246.93	4106	
14.07.14	S R Rugman	11757.60	4107	LGA'72 sch 14 para 27
14.07.14	JJ Hale	857.64	4108	Public Health Act 1936 s125
14.07.14	Glasdon	284.90	4109	Litter Act 1983 ss5,6
	Monthly totals	21237.90		
	b/fwd	10805.24		
	c/fwd	32043.14		
JULY	Petty cash		-53.07	
4.06	B&Q	0.78		
9.07	Adrian	14.00		
3.07	Lidl	1.39		
4.07	Co Op	4.29		
4.07	Handiman Hse	13.97		
		34.43	-18.64	
	Clerk's expenses			
9.07	Travel	14.40		
9.07	Sandra-Build a sign	43.15		
4.07	Engraved Tags	17.00		
		74.55	4110	
	Receipt			
Jun	Bank interest	10.73		
5.06.14	HMRC	1493.79		
	Total	1504.52		

All councillors were given a quarterly budget review spreadsheet (enclosed)

The Clerk expressed her concerns that this year's funds were rapidly depleting with very little surplus left for unexpected expenditure. Specification of where the funds should be allocated from would be prudent on all future spending. Ie. This year's budget, contingency funds, project funds or General Reserves.

The council agreed that a maximum of £80000 be held as a General Reserve. This should be in the form of Bonds. The Clerk was asked to find out if long term investment (up to 5 years would bring a higher return)

£30000 is to be allocated to new projects and held in an interest paying current account.
£5000 to refurbish or replace the Rainbow unit to be taken from here.

£20000 contingency funds to be held in a separate current account.

The balance to be in the regular Treasures' current account-no interest paid.

Councillors Information Sharing.

Cllr Fraser had received a complaint from a resident relating to parking problems and wanting the double yellow lines in Eastern Ave extended.

Cllr Scott told the Members he has approached the residents/occupants of the units at the Stenders Industrial Park about getting involved with the Neighbourhood Development Plan, but they were not interested.

Dated this day 8th Day of Sept 2014

Signed

Douglas Scott

CHAIRMAN