

MITCHELDEAN PARISH COUNCIL

MINUTES

OF A MEETING HELD ON MONDAY 8th December 2014 AT 7pm IN THE TOWN HALL,
AFTER DUE NOTICE HAD BEEN GIVEN.

Present

Parish Councillors:

Mr Douglas Scott (Chair)
Mrs S F Henschley
Mr A Edwards
Mr H Baker,
Mrs K Baker
Mrs S Gates
Mr D Parker
Mrs J Fraser

District Councillors: Mr Ian Whitburn **County Councillor:** Brian Robinson (arrived 7.30)

Clerk: Mrs Sandra Schwanethal

[Mr B Waddell & Mrs Bailey attended the meeting as electors. Tim Bluff & Rob Delius attended to give a presentation on behalf of MF Freeman Developments]

Agenda Item 1 To Note Apologies for absence:

Kay Wozencroft & Andrew Maliphant.

Agenda Item 2 Members of the Public issues:

None

Agenda Item 3 Code of Conduct-Declaration of Interests.

None

Agenda Item 4

To **Approve Minutes** of the Monthly Meeting of Mitcheldean Parish Council held on the 10th November 2014

The Minutes were deemed to be an accurate and true reflection of the Meeting, approved by Council and duly signed by the Chairman. (SH+JF)

Agenda Item 5. **Committees: Planning-**

To ratify decisions/recommendations made by the Planning Committee at their meeting at 6.30pm, 8th December 2014 at the Town Hall.

- i) P1569/14/FUL Mitcheldean Garage New Rd Demolition of existing garage workshop/store and erection of new body repair workshop. Change of use of area of residential land to B2 use.
Decision by District already passed.
- ii) P1198/14/FUL Vineyard cottage, Jubilee Rd. Change of use of an agricultural building to residential to convert and extend the existing derelict storage building to create a one bedroomed holiday let.
No objection
- iii) Dene Magna School, Abenhall Rd. Retention of a temporary classroom
No objection.
- iv) Nags Head House, The Rocks, Plump Hill. Conversion of existing outbuilding to dwelling (Change of use to a live/work unit). Demolition of stables, greenhouse and shed.
Objection on the grounds that the new plans do not reflect a live work unit. Roads are very steep & narrow with poor road access to Plump Hill
- v) Lynton House, New Road. Single storey extension to garage & first floor extension over garage to provide annexe.
No objection
- vi) George Inn Stars Pitch. Outline application for category 2 sheltered housing comprising 28 new build apartments with residents lounge, refuse and cycle stores, parking and revised access from Stars Pitch
Decision deferred to January
- vii) Brief presentation from MF Freeman re: alterations at Gloucester Road development-Kate Muxworthy
The planning committee appreciated that their earlier objections had been addressed and were broadly in favour of the minor changes now proposed.
- viii) To discuss the Allocations Plan.
The council voted on a consideration to approve 'change of use' from Business to Residential on a small part of the Vantage Point Business park site, to accommodate 40 houses. The council does not want fields outside the settlement boundary to be built on, but needs to find sites for an additional 100 houses to be built, over the next 5 years. (six councillors were in favour two abstained SG + AE)

The council would like to see the Mews listed.

Agenda item 6 **Facilities/Asset Committee**

Community issues:

- A) To approve funding for Town Hall repairs up to £2000
Approved. Quote from Mason Builders was accepted.
- B) To approve signing up to the Gloucestershire Charter
Approved
- C) To approve funding for salt bin at Dunstone Place
Approved, subject to reasonable quotes being received.

- D) To approve the go ahead of cutting hedges in Abenhall Churchyard (funding already approved)
Approved. Lower graveyard hedge only.
- E) To approve additional administrators for the Website and Facebook for the NDP publicity.
Declined. The Clerk & designated councillor to be the only administrators. Getters to insert additional page on the PC website for the NDP.

Agenda Item 7 County/District Councillors Reports

County Councillor Brian Robinson spoke about the importance of the PC to get involved with the Allocations Plans discussions.

The deadline for the grant that the PC is applying for is in December. Brian would like to receive it as soon as possible.

The Health Trust has made a charge against the County Council over bed blocking-there is to be a scrutiny meeting.

District Councillor Ian Whitburn spoke about the withdrawal of the appeal for a Solar Park to be sited on Breakhart Hill, Mitcheldean.

Agenda Item 8 Clerk's report

(Each councillor had been supplied with a copy of the Clerk's Report by email & at the start of the Meeting.)

Information-Matters Arising

Christmas lights mounted and working.

Christmas Tree in place

Playground Inspection carried out.

BT-phone kiosk dangerous

Asked Dene Magna School to provide bin by gate

Asked Highways to provide 'flood' signs

Asked FODDC for dog foul stencil

Returned faulty LED lights. One set not repairable. £30 charge for other set. Out of warranty.

Changed utility suppliers-all now to be paid by direct debit

Two new fire extinguishers needed. Report to follow.

Chairman has asked me to establish ownership of and restrictions to use of a piece of land at the rear of the Community Centre.

Terms of Business letter for FODDC solicitors signed by Chairman re Transfer of Asset.

Chairman met with Matthew Hunt from Two Rivers Housing on Nov 12th

Sara & I met with rep. From Sovereign Play equip. On 17th Nov.

Bulbs purchased and replaced in the pavilion.

Toilet Roll holders purchased and replaced in the Pavilion

Text & emailed CP Glazing re Pavilion door repairs.

Welders have completed repairs at the park

Trim Trail funding received.

Budget spreadsheet forwarded to all cllrs.

Glos Charter forwarded.

Communications (excludes those received from all councillors)

Kate Muxworthy-MF Freeman
FOD Allocations Plan comments (fwd)
Maplins re recording equipment
SLCC/CiLCA
Severn Trent Water set up Direct Debit
Make it Cheaper-renegotiated gas & electric contracts
Posted comments on Facebook
Intime fire extinguishers
MDean Old Folks committee
Lloyds Bank
Lisa Weaver FODDC solicitor
Kate Baugh re funding NDP
Silver Street exception site negotiations halted with owner-Since completely withdrawn
Brian Watkins-overgrowth Plump Hill
& Road safety costs. No reply
Tess Tremlett-FODDC Training Defib
FODDC Taxbase Band D equivalent figures £804.37
Quote from Sovereign Play equipment
Written to residents at Old Dean Rd re overgrown hedge. Have also asked ECBO how to proceed if hedge is not cut back.
FODDC planning replies sent.
All creditor payments posted.
Notices posted.
Website updated.
Facebook postings made.
Brian Robinson re;Grant applications
GAPTC updates
Andy Bayham extension to comments deadline planning application.
FODDC Draft proposal-Gvt Challenge 4 councils working together scheme (fwd 28/11)
FODDC online survey re budget proposal available fm 12 Dec for completion (fwd 8/12)
Internal Auditor request-Ian Selkirk

Personal visits (exc other PC employees)

Chairman
Magenta engineer-Nov 13th
Mr Russell
Rob Carpenter-bin key
Julie Pierce-Sovereign
Mr Heathcote-re drain rear Chinese takeaway
Ieuwan Roberts re NDP meetings
NDP meeting 2nd Dec

Post (In)

Bank statements
Invoices etc.
Planning applications
Electoral Register
VAT remit. Advice
Sovereign funding booklet
Contracts from Opus

Contracts from XLN
Chq from Sports Club
Chq from Scouts
Receipt from British legion re donation

'Phone/Text

Uswitch
Magenta-scanner tool not working
XIn-utilities
Opus-utilities
HMRC VAT enquiry
Seb Adams-Grass cutting invoice
Steve Oakey-Christmas lights

Agenda Item 9 Accounts/Finance

The Councillors each had a copy of the payment schedule, monthly bank reconciliation and budget spreadsheet

To discuss and approve next year's budget and precept.

The Clerk requested further information from the councillors about any future projects and the Chairman requested historical information from the clerk.

It was agreed the decision would be made at the January meeting.

To approve a donation to TIC

The sum of £250 was agreed and the Clerk wrote the cheque immediately.

To approve the payment schedule

The payment schedule was approved. (KB + HB)

Cllr Fraser had attended a meeting with the clerk in the morning before the meeting and carried out internal account controls and verifications.

Budget spreadsheet available separately.

			Gross Totals	CHQ No	power to spend
	Payments 11-30 Nov				
10.11	British legion	Donation	50.00	4155	s137
27.11	Plusnet	Phone Bband	47.30	DD	LG(fp)A1963s.5
28.11	Admin	Admin	1973.67	BP	LGA 1972 Sect 112(2)
	Monthly total		2070.97		
	Payments to 8 December				
01.12	Severn Trent	Water	120.77	DD	LGS'72 s.226
08.12.14	Cash	Petty cash	278.01	4156	
08.12.15	Petty cash	cash fm bank	-278.01	cash	
08.12.14	Trade Uk	First aid box	9.99	4157	LGA'72 s.111
08.12.14	coddington Xmas	Xmas Tree	171.00	4158	LGA'72 s.111
08.12.14	SLCC	Subs	149.00	4159	LGA'72 s.111
08.12.14	in time	fire exting.	33.60	4160	LGA'72 s.111
08.12.14	Toolite	Broom/wire	9.98	4161	LGA'72 s.111
08.12.14	Magenta Technology	copier charges	46.16	4162	LGA'72 s112
08.12.14	J Hicks Assc	P.ground Inspect.	240.00	4163	LGA'72 s.111
	Totals 1-8 Dec		780.50		
	Petty cash				-149.37
1.11	Handyman Hse	Polish	3.98		
1.11	co op	Refreshments	5.58		
1.11	Lidl	sponges	1.98		
3.11	Mdean garage	Petrol	18.88		
4.11	ss travel	Ross-welders	3.45		
12.11	Lidl	Water & Bisc	2.78		
12.11	WHSmith	Stamps	12.07		

12.11	Superdrug	Batteries	3.60	
12.11	The Works	Copier paper	6.98	
13.11	P.office	Xmas decs	19.28	
14.11	P.office	n.power	1.63	
27.11	H.Man Hse	spindles	12.25	
28.11	Lidl	Refreshment	2.72	
28.11	WHSmith	Stationary	7.98	
26.11	H.Man Hse	Repairs	10.65	
21.11	Sports direct	Wellys	9.99	
14.11	Lidls	Refreshment	3.58	
	monthly total		127.38	- 21.99

Receipts

18.11	HMRC	VAT reclaim	3882.22	
19.11	FODDC	Grant	4250.00	
9.11	Bank interest		2.23	
19.11	Sundry items		100.00	
	Total		8234.45	

RECONCILIATION OF CASHBOOK ENTRIES TO BANK STATEMENTS TO 30 Nov 2014

Total Bal at 31 Oct		177316.08
Payment schedule to 10 Nov		-1556.23
Payment schedule to 30 Nov		-2070.97
P Cash payments		-127.38
outstanding (4144 £120)	OCT	0.00
Cleared fm prev period		0.00
RECEIPTS to 30 Nov		
Bank Interest		2.23
Sundry items		100.00
Grant		4250.00
VAT reclaim		3882.22
Bal at 30 Nov		181795.95
BONDS		80000.00
Wintle/Projects state		30792.59
BIA/contingency state		20009.73
Treasurers state		50971.64
Balance of petty cash		21.99
Total Bal at 30 Nov		181795.95

Councillors Information Sharing.

Cllr. Kay Wozencroft had emailed the Clerk earlier in the day with the following comments: Complaints had been received about a lot of noise from the 'holiday let' in New Street over the weekend, until 3am. Dog fouling continues to be a problem around the village. More pot holes appearing in the Stenders Road and some of the Christmas lights are failing.

Cllr. Sue Henschley informed the Members that some of the overgrowth on Plump Hill had now been cut back. A metal fence along Jubilee Road was causing concern, although she understood there was little the PC could do about it.

Cllr Andrew Maliphant had emailed the Clerk earlier in the day with the following comments: He suggested that the PC should consider asking Highways to introduce a 20mph speed limit along the High Street and the Stenders.

Cllr Scott informed the Members that he had met with a representative of Two Rivers Housing and was hopeful that repairs would be carried out on the properties in question.

Cllr Edwards had also received a complaint from a resident about an overgrown hedge along the Old Dean Road and pot holes in the path at the Bullring.

The Meeting on the 12th January will start at 6pm and will be restricted to discussing and voting on The George development planning application and setting the precept.

The meeting closed at 9.15pm

Dated this 12th Day of January 2015

Signed

CHAIRMAN-Douglas Scott