



Mitcheldean Parish Council

A Living Wage Employer

The Town Hall
High Street
Mitcheldean
Gloucestershire
GL17 0AT

Chairman: Sara Gates
Tel. 07799 881875

Clerk: Sandra Schweanethal
Tel. 01294 344723

clerk@mitcheldeancouncil.co.uk

SUMMONS

To all Members of Mitcheldean Parish Council: Councillors; Blackmore, Edwards, Fraser, Gates, Henchley, James, Keene, Parker, Waddell & Wozencroft

Dear Councillor,

You are hereby summoned to attend the Parish Council meeting to be held on **Monday 11th July 2016 at 7 pm** at the Town Hall for the purpose of transacting the following Agenda business as shown.

***Please note:** Standing Orders will apply to all meetings & the Code of Conduct will be strictly adhered to. Any business not transacted on the night will be considered at an Extraordinary Meeting.*

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

Yours truly, A.Seabrook, Clerk

4th July 2016

SAFETY EVACUATION ANNOUNCEMENT

Lena Maller from Forest of Dean District Council will give a short talk on Forest of Dean Dementia Action Alliance.

- 1) To **Note** Apologies for Absence.
- 2) Members of the public issues (15 minutes Standing Orders suspended)
- 3) To **Receive** any Code of Conduct-Declaration of Interests.
- 4) To **Approve Minutes** of the Meeting of Mitcheldean Parish Council held on 13th June 2016.
- 5) **To receive an update on Planning matters.** (10 mins)
 - a) Application P0770/16/FUL – Meadow End, May Meadow Lane – single storey extension
 - b) Application P0598/16/FUL – Pit House, Wigpool Common – extension and refurbishment of dwelling and erection of a detached garage and wood store.
 - c) Application P0868/16/FUL – Leaways, Plump Hill – Erection of raised decking area.
- 6) **Discussion and approval.** (items A-M 45 mins)
 - a) To note that the meeting date for the anti-vandalism meeting is Wednesday 27th July at 7pm.
 - b) To receive a summary of the Legionella Risk Assessment and to take forward the recommendations.
 - c) To receive an update on the Town Hall flooding and to note that the contents are under-insured
 - d) To consider implementing flood defence measures at the Town Hall
 - e) To receive an update on weedkiller training courses and alternative treatments
 - f) To consider Skate Park re-painting proposals from Artspace
 - g) To agree the cost of repairs to the Christmas Lights and to consider the purchase of new lights.
 - h) To receive an update from Cllr Parker on the play inspection report
 - i) To consider the grant request from Forest Sensory Services.

- j) To consider the cost of printing copies of the emergency booklet “Are You Ready” booklet for all households.
- k) To receive an update from Cllr Keene regarding the War Memorial.
- l) To authorise the Clerk to purchase a replacement office computer and Microsoft software.
- m) To receive an update on the Staff Management Training and to set-up a new Staffing Committee.

7) County & District Councillor Reports (5 mins each)

8) Report from the Clerk –Matters arising, correspondence & enquiries (5 mins)

9) **Accounts/Finance** (10 mins)

- a) To approve the payment schedule
- b) To receive the bank reconciliation for the year to date
- c) To receive the budget versus spend report for the year to date.

10) Councillor Information Sharing

11) To receive an update on the Fete.

12) SEPARATE BUSINESS

Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during the consideration of:

To discuss confidential matters.