



Mitcheldean Parish Council

A Living Wage Employer

The Town Hall
High Street
Mitcheldean
Gloucestershire
GL17 0AT

Chairman : Sara Gates
Tel. 07799 881875

Clerk : Sandra Schwanethal
Tel. 01594 544723

clerk@mitcheldeancouncil.co.uk

SUMMONS

To all Members of Mitcheldean Parish Council: Councillors; Blackmore, Edwards, Fraser, Gates, Henchley, James, Keene, Parker, Waddell & Wozencroft

Dear Councillor,

You are hereby summoned to attend the Parish Council meeting to be held on **Monday 13th June 2016 at 7 pm** at the Town Hall for the purpose of transacting the following Agenda business as shown.

Please note: Standing Orders will apply to all meetings & the Code of Conduct will be strictly adhered to. Any business not transacted on the night will be considered at an Extraordinary Meeting.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

Yours truly, J. Shirley, Locum Clerk

6th June 2016

SAFETY EVACUATION ANNOUNCEMENT

- 1) To **Note** Apologies for Absence.
- 2) Members of the public issues (15 minutes Standing Orders suspended)
- 3) To **Receive** any Code of Conduct-Declaration of Interests.
- 4) To **Approve Minutes** of the Meeting of Mitcheldean Parish Council held on 9th May 2016.
- 5) To **receive an update on Planning matters.** (10 mins)
- 6) **Discussion and approval.** (items A-O 45 mins)
 - a) To approve the draft Sports Club Lease
 - b) To agree a date for the anti-vandalism meeting with interested parish councils
 - c) To approve maintaining the George Read Memorial Bench at a cost of £350+VAT
 - d) To agree adoption of a "bee friendly" approach in dealing with weeds on parish council land
 - e) To consider the options of cycle racks at the community centre
 - f) To consider the options of recycling bins for the High Street
 - g) To agree to form a working group to take forward a Village Calendar project for 2017 including postcards and greetings cards
 - h) To agree to set-up a Youth Council and to form a working group to progress the initiative
 - i) To note that Highways have declined consent for the Parish Council to install a litter bin at the Gloucester Road bus stop
 - j) To note that it has not been possible to hire a vehicle on a short-term agreement for the groundstaff and to consider alternative options
 - k) To receive a summary of the annual play inspection report and to take forward the recommendations.
 - l) To consider attendance at the Rural Conference 6 & 7th September at a cost of £285 each.
 - m) To consider installing CCTV at the play park.

- n) To consider installing drop-bollards at the garage to prevent car parking at an installed cost of £119+VAT each, plus “no parking” signs at £6+VAT each.
 - o) To receive the updated Asset Register.
- 7) County & District Councillor Reports (5 mins each)
- 8) Report from the Clerk –Matters arising, correspondence & enquiries (5 mins)
- 9) **Accounts/Finance** (10 mins)
- a) To approve the payment schedule
 - b) To receive the bank reconciliation for the year to date
 - c) To approve the Annual Governance Statement for 2015/16
 - d) To approve the year end accounts for 2015/16
 - e) To receive the internal audit report for 2015/16
 - f) To approve a £100 donation to the Pied Piper Appeal.
- 10) Councillor Information Sharing including feedback from Cllr James on CARS workshop attended 25th May. (15 mins)
- 11) To receive an update on the Fete and to approve the cost of printing leaflets

12) SEPARATE BUSINESS

Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during the consideration of:

Confidential staffing matters.