

# MITCHELDEAN PARISH COUNCIL

## MINUTES

OF A MEETING HELD ON MONDAY 8<sup>th</sup> April 2013 AT 7PM IN THE TOWN HALL, AFTER DUE NOTICE HAD BEEN GIVEN.

### **Present**

**Parish Councillors:** Mr D M Scott (Chairman)  
Mrs S F Henchley (Vice-Chairwoman)  
Mrs K A Baker  
Mr A Maliphant  
Mrs J A Fraser  
Ms K A Wozencroft  
Ms. S Gates  
Mr Huw Baker

**District Councillors:** Mrs J A Fraser-as above

### **County/District Councillor**

Mr B R Robinson (arrived 8pm)

**Clerk:** Mrs Sandra Schwanethal

[Mr B Waddell, Mrs Bailey, Mr Caulkett & Mrs M Smith attended the meeting as Electors.]

**Agenda Item 1 Apologies for absence:** Mr A Edwards

### **Agenda Item 2 Members of the Public Issues: -**

Andrew Maliphant apologised to the Council for the Press's misrepresentation of his position when being interviewed over the Range closure. He had previously informed the interviewer that he was expressing his own views and not representing the Council. He was, however, introduced as a parish councillor. Some of Andrew's comments were misinterpreted by some of the protesters present at the time of the interview and Andrew has apologised.

### **Agenda Item 3 Code of Conduct – Declaration of Interests:**

None

### **Agenda Item 4 Planning**

P0961/07/COU-Flame Takeaway-extend opening hours permanently  
P0361/13/FUL-bakery at Vantage Point  
P0414/13/FUL Alterations & extension to bungalow Eagles Rest, Wigpool

No objections to all of the above.

## **Agenda Item 5 Minutes of the Parish Council Monthly Meeting**

The Minutes of the monthly meeting of the Parish Council held on 11 March 2013, having been circulated to all Members were taken as read and signed by the Chairman.

The clerk had been informed of an error in the draft copy and this had been amended.

(Proposed by Cllr Maliphant, seconded by Cllr Fraser and approved by all Members who were present in March).

### **Agenda Item 6 Matters arising from the Minutes**

Cllr Huw Baker was still waiting for information from the football club before being able to proceed with the amendments needed to the lease.

Cllr Katherine Baker had been unable to get a definite answer from Two Rivers Housing as to when the work on the Skate Park would commence. She would try to contact Garry King again.

### **Agenda Item 7 Notified questions/discussions/Resolutions.**

Cllr Maliphant had updated the Parish Plan with all new information as at April 2013. Cllr Henchley had previously asked the clerk to remove reference to the late Les Tuffley and to update the status of the public toilets. Amendments were approved.

The Members agreed that no tender would be put out this year for the maintenance of the Cross Gardens and provision of hanging baskets at the Town Hall. The Gardening Club had submitted plans for this work and it was felt that the Parish Council should support this valuable community project. A budget was not discussed.

### **Agenda Item 8 Sub Committees**

#### **Communications:**

A meeting of the communications committee was set for the 9<sup>th</sup> April to discuss the biannual brochure project.

All members agreed that it would be beneficial to the Council if there was a Councillor on the Community Centre Management committee. There had previously been a council representative some years ago, but membership had lapsed. Cllrs. Gates and Huw Baker provisionally agreed to attend Community Centre meetings.

#### **Planning:**

The questionnaires for the Housing Needs Survey had arrived and each councillor, who had previously agreed, will take one hundred copies to put in envelopes ready for GRCC to post out.

### **Agenda Item 9 County/District Councillor Reports**

County Council Robinson updated the members on BT's progress with connecting Mitcheldean to the upgraded Broadband infrastructure.

District Councillor Fraser commented on the Governance Task Group stating it was 'watered down', but that a cabinet system was still in place.

## **Agenda Item 10 Parish Councillors –‘Information Sharing’**

Cllr Wozencroft had heard that CPO Birch had been making his presence felt in the village especially with the youths. Also that the light on Platts Row still remains out-this has been broken for nearly a year now. The pavement in St Michael’s Close is uneven and potentially dangerous. That Cross House is now crumbling and debris is falling on to the pavement and dog mess continues to be a very contentious topic with a lot of residents.

Cllr Fraser said she had continued to receive complaints about the amount of dog foul on the pavements.

Cllr K Baker informed the members that the youth forum planned to meet on the 1<sup>st</sup> May.

Cllr. Maliphant asked that the car parking charges issue be put on the Agenda for the Annual Parish Meeting

Cllr Maliphant informed the members that AIM had receive the Quick wins funding that had been applied for. The library is seeking more volunteers. That no computer classes would run during the summer term, but hopefully there would be sufficient numbers of interested people for the autumn term. The street market planned for May would not now be proceeding.

Cllr Henchley stated that she had arranged a meeting with Claire Robinson to discuss payment of the final invoice for the murals.

Cllr Scott commented on the fence being erected by Mr Yip adjacent to the take away and asked the clerk to start to make enquiries about prices of Christmas lights.

## **Agenda Item 11 Clerk’s report Correspondence & enquiries**

A letter had been rec’d from Mr Taylor, 15 Eastern Ave, complaining about dog foul being throw into his garden. **Cllr agreed that this could be a site to place another bin.**

Email from Kate Baugh re updating the Parish Plan forwarded 13 March

Email confirmation from Martin Hutchings- that the question on the Housing Survey will be amended. Further email re amended costs forwarded 18 March.

Positive reply from some councillors about stuffing envelopes for survey.

I emailed reply to Claire Robinson re art works/classes-declining her offer to do more classes. Rec’d further emails about different art based projects from Claire & requesting balance of grant/donation.

Wrote to Glebe Contractors, Guy Calderwood, Ryder Garden Services, A M Services, Complete Landscape Gardeners & Adams re grass cutting tender for 2013.-CL asked for feedback.

Glebe did not accept tender for Glos & Carisbrook Roads.-Given to Adams. Adams also cutting sheep field as required-will charge hourly rate if more work required than quoted.

Emailed Brian W. Re safety issues for grass cutting contractors along Glos. Rd.**CC replied stating that CC would only cut twice a year.**

Emailed Brian Watkins re double yellow lines outside Tuffley court. **See email included.**

MPC Reported to County Highways, the discharge of water at the Wilderness quarry junction. **Replied they know BT gulley.**

New PAYE RTI regulations started on 6 April 13. Downloaded new software. Processed statutory requirements, P14, P35 & P60's.

Emailed Dave Birch the meetings schedule. Dave called in on Thurs 4<sup>th</sup> April re PlattsRow & access by Post Office vans restricted access by new tenant in cottage.

Email Glebe Contractors re remedial tree works resulting from the survey by Jim Unwin.

Emailed 2Rivers re grass cutting costs.

Quotes for Dog Foul signs. Emailed quotes £16 + VAT & Del-**Cost approved-exact wording to be confirmed.**

Decision on street names submitted 21 March

Submitted Expression of Interest re grant funding for repairs to Town Hall.

Rec'd further email from Paul Jones re son cutting finger at park.-**Adrian has covered exposed wire.**

Adrian has bought drain rods & has flushed the shower drains out at the pavilion.

Rec'd email from J Hams The Crescent re Bonfires. **Replied**

REC'd email from Mark Dunning re traffic on Stenders forwarded 18 March-**forwarded to Highways**

Have asked Adrian+ Lew to cut up the large aerial photograph that was formerly hung downstairs.

Katherine emailed re noise over at Vantage Point Business Park-**no action taken.**

Email from Andrew re funding for Neighbourhood Planning schemes.

Posters replaced at bus shelter board & Parish Board

Put up notices for Entrepreneurial course.

Posted Election Notices

Received email from Getters re Website hosting. **Invoice to pay.**

Update from Dean Mowers re Green Machine road sweeper & mower for cutting churchyard.

Updated Website 18 March

MPC sent a retirement card for Doctor Rodget.

Phone call from Dawn Hawkins (546826) re bin in Jubilee Road-dog foul complaint-**passed on to District Council-Richard Aston replied-yes able to supply & empty.**

Invite from Lord Lieutenant Glos.service Glos Cathedral 3 June-**Doug & Sue to go.**

Email had been rec'd from HOOT stating that they has lost the cheque MPC had sent as a donation and asked if another could be issued.

Email from GAPT re Martin Surl Police Commissioners meeting Thurs 11<sup>th</sup> April 6.30 Quedgley. Forwarded 25<sup>th</sup> March.

Email from GAPTC re Quality Parish Scheme online survey by 1<sup>st</sup> April. Fwd 25<sup>th</sup> March.

Two local female residents came to the office to ask about CPO James's replacement and Drop In dates. Also to complain about the new light in Orchard Close/Tusculum Way-very dim. **Clerk reported it to the County Council.** Also reported an untaxed car with its rear windscreen smashed been left on the road in Tusculum Way. **I have reported that to CPO Birch.**

ROSPA inspection taking place on the 15<sup>th</sup> April-children's play equipment and area. **Cancel**

Email rec'd concerning a meeting about the Heritage open days in Coleford on the 10<sup>th</sup> April. Fwd 3 April

Telephone report that a large piece of masonry has fallen from the Old Cross House, Stars Pitch-**I have informed the District Council-Replied Not much can be done**

Telephone request from Mike Grindle for the Council to attend a meeting at Vantage Point re closure of the Range 8<sup>th</sup> April 3pm.**fwd 4 April**

Rec'd letter from FODDC Informing MPC that Pavilion & rec. Grounds will no longer be exempt from rates!! **C. Cllr. Robinson offered to query this with District council.**

Door entry keypad faulty-**informed electrician**-Linda cleaner could not get in.-**key cut**

Colin Simmons from the Gardening Club informed the clerk that there are now 8 Allotments available at £25 per yr. CRB check free.

The Clerk apologised over the confusion about the Annual Parish Meeting scheduled for the 15<sup>th</sup> April.

**BUSINESS CONDUCTED 'IN COMMITTEE'**

**Agenda Item 12 Accounts**

Bank reconciliation for March 2013, was given to each Councillor.

(Proposed by Cllr. Maliphant Seconded by Cllr. Henschley All approved)

The Chairman thanked everyone for attending and the Meeting ended at 21.30.

**Dated this day 13 May 2013**

**Signed *D.Scott***

**CHAIRMAN-Douglas Scott**