

# MITCHELDEAN PARISH COUNCIL

## MINUTES

OF A MEETING HELD ON MONDAY 10<sup>th</sup> June 2013 AT 7PM IN THE TOWN HALL, AFTER DUE NOTICE HAD BEEN GIVEN.

### Present

**Parish Councillors:** Mr D M Scott (Chairman)  
Mrs S F Henschley  
Mrs K A Baker  
Mr A Edwards  
Mr A Maliphant  
Mrs J A Fraser (Vice-Chair)(left 9.45)  
Ms K A Wozencroft  
Ms. S Gates  
Mr Huw Baker

**District Councillors:** Mrs J A Fraser-as above  
Mr B R Robinson (arrived 7.15)  
Mr Ian Whitburn

**Clerk:** Mrs Sandra Schwanethal

[Mr B Waddell & Ken \*\* attended the meeting as Electors.]

**Agenda Item 1 Apologies for absence: None**

**Agenda Item 2 Members of the Public issues**

Mr Waddell had sent a letter about the proposed Post Office relocation that was read by the clerk.

**Agenda Item 3 Code of Conduct – Declaration of Interests: None**

**Agenda Item 4 Planning**

**Town and Country Planning Act,1990 (As Amended) jo.gallagher@fdean.gov.uk**  
P0702/13/FUL Lilac Cottage, Glencoe Lane, Plump Hill, Mitcheldean.  
Erection of a two storey and a single storey rear extensions **NO OBJECTIONS**

P0740/13/FUL Land At Eastern Avenue, Mitcheldean, Gloucestershire, GL17 0DG.  
Change of use of existing grassed areas to parking and layout of one in curtilage parking space and lowering of the kerb.  
**NO OBJECTIONS**

P0768/13/FUL The Old Smithy Stores, New Road, Mitcheldean, Gloucestershire.  
Erection of a single storey front extension to incorporate space for Post Office counter.  
**NO OBJECTIONS TO EXTENSION-concerns over parking to be noted. ( four Councillors abstained)**

### **Agenda Item 5 Minutes of the Parish Council Monthly Meeting**

The Minutes of the monthly meeting of the Parish Council held on 13<sup>th</sup> May 2013, having been circulated to all Members were taken as read and signed by the Chairman.

(Proposed by Cllr Baker, seconded by Cllr Maliphant and approved by all Members who were present in May).

### **Agenda Item 6 Matters arising from the Minutes**

Cllr Huw Baker had had no reply from the Sports Club over the lease proposal.

### **Agenda Item 7 Sub Committees**

#### **Communications:**

Meeting on the 4<sup>th</sup> June with Perpetua went well and it was decided to go with their quote.

Cllr Henschley thought a budget of £2000 would cover the likely costs for the first issue and this was unanimously agreed. It is hoped local businesses will purchase advertising space for subsequent issues that will help with production costs. Cllr Scott and District Cllr Whitburn both spoke about trying to involve the businesses on the Vantage Point Business Park. Sandra will produce a 'flyer' that can be handed out to the local businesses.

#### **Playing Fields:**

A further £500 would be needed to pay for the Skate Park as tarmac prices had risen since the receipt of the original quote from Rugmans. This was approved by the majority of the Members. It was agreed that if the work had not started by the 1<sup>st</sup> July, or not completed by the 15<sup>th</sup> July, that it would be best to leave it until the Autumn.

LAG funding was being applied for the help pay for the outdoor gym equipment. Mitcheldean could be the first local park to have electronic equipment installed.

Litter bins were needed around the Dirt Jump sites and safety signs to be erected.

Cllr Scott informed the members he had ridden the Jumps.

### **Agenda Item 8 Discussion:**

The GAPTC proposal to get legislation in place requiring billing authorities to pay over the grant to cover the difference in tax collected for the precept, was supported by all the councillors.

A request for a Donation from Dene Magna Teachers, for a trip to Japan was declined.

Initial funding of £2000 for Christmas lights was approved by all members.

Cllr Scott asked the members to consider funding a Christmas lunch for the elderly residents this year. The clerk was asked to contact Forest Gate church and the WI to see if they would get involved.

Residents from Glebe Close remain concerned that excess water from the field is draining into their gardens. Residents have also complained about the damage done to the footpath from Glebe Close to the Community Centre. Both these matters are being addressed.

### **Agenda Item 9: Community Garden:**

Although the Gardening Club did not win the Gardeners' World Live Competition they were sent 10 complimentary tickets to attend the Show in June.

### **Agenda Item 10: County/District Councillors Reports**

District Cllr Fraser informed the members she had been to a HOOOF meeting. At present only a small proportion of private woodland resources are being utilised. A promotion called 'Grown in Britain' is being launched in October.

District Cllr. Whitburn spoke about the car park charges review planned for July. The local Committee had asked for clarity on some points and for the review process to be examined. District Cllr Robinson replied saying that the officers had to seek cabinet approval for funding because forecast cost exceeds £10,000, and that officers were not clear what the scope of the report should be.

### **Agenda Item 11 Parish Councillors –'Information Sharing'**

Cllr Maliphant informed the Members that the Library would be holding its AGM on the 2 July. A.I.M. would be holding a meeting to discuss formalising a constitution on the 5<sup>th</sup> July. A notice board is to be erected outside the Library which could be used by local organisations.

Hanging baskets have been purchased for the Library-hooks need to be fitted to the exterior of the building.

Cllr Gates had been to a meeting of the Community Centre Management committee where fundraising was discussed.

Cllr Baker spoke about the Youth forum meeting held on the 3<sup>rd</sup> June, where it was proposed a BBQ could be held in the summer on the recreational fields-the Youth Forum would fund this. ASHA was offering a course to any local entrepreneurs (18-25yrs).

Cllr Wozencroft spoke about cats being abandoned in a derelict building occupied by squatters. The Cats Protection League had offered to supply cages to transport the animals if caught. Residents had praised the efforts of the Gardening Club with their progress in the Cross Gardens and praise had been received over the sculpting of the Dirt Jumps. Concerned residents had informed Cllr Wozencroft that a drug dealer was using a route through the old bus depot to make rendezvous. The police had been informed.

Cllr Henchley asked the clerk to inform the County Council that the speed restriction sign along the Gloucester Road was being obstructed by overgrown branches and was not working.

Cllr Edwards asked what could be done about the barriers around the Old Cross House. People had to walk in the road to get around the obstruction. The District Council were still trying to find the owners of the property.

Oil had been spilt outside the Estate Agents-the clerk was asked to report this to Highways.

Cllr Edwards asked if the rope basketball goals could be replaced with a chain link version which would last longer.

## Clerk's report

### Correspondence & enquiries

Declaration of acceptance of office for Doug & Jackie has been duly signed.  
Email from Lorna Farbowski re Post office issues-willing to stand on committee.  
Phone call from Bill Waddell re post office sub committee meeting.  
Email from Steve Jones also willing to help with the post office issue, but unable to attend meeting  
Composed draft letter to Post Office for residents to use as guideline.  
Second meeting re post office-Tues 28<sup>th</sup> May  
Emergency lighting installed.  
Reply from Brian Watkins re adequate parking facilities at Old Smith Stores-suggests survey  
Rec'd letter from Dene Magna school requesting funding to send teachers to Japan.  
Fwd email from Action for Market Towns re car parking & business rates-survey to complete  
Spoke with Liam Ryder at the Forester newspaper-gave him update on Dirt Jumps, Post Office, Dog Foul bins.  
Rec'd Email re Speed restriction notice around the Crescent while resurfacing work goes on.

Quotes for printing brochure Brian from Whitehouse press brought in personally  
Quotes for printing and posting magazine from Purpetua Press  
Produced flyer advertising The MDean Magazine

Fire Safety Officer visited Pavilion 22 May-no need to replace doors just replace locks. **Asked Marc Potter for quote.**  
Quote from Craig Pritchard re panic hardware on Pavilion doors.  
Quote from Greenfields re BARK £1400+ VAT & play equip inspection  
Quote by Email from Tim O'Donovan Monmouthshire CC re Bark & play equipment inspection & repairs. **£1250 Accepted and ordered.6/6**

Youth Forum meeting in Town Hall on 3 June 6.30  
Keys cut for Cllr. K Baker.  
New photocopier arrived  
Community Centre Stakeholders meeting!!!**Not going forward**  
Accounts were available for electorate inspection from 13 May until 7 June-Notice posted on Notice Board  
Need /purchase large hand cart to transport mower & brush cutter to churchyard.

Rec'd 2 phone complaints about Dirt Jumps-Mrs Jones The Crescent re bikes on footpath  
Rec'd Email about the Wilderness Centre-online petition Community Asset transfer  
Email from Jackie re Wilderness Centre. **Cllr Maliphant asked for a business plan**  
Email from GAPTC re Seconding resolution about the tax banding grant being passed to Parish Councils from billing authority Andrew may attend.  
Email from The Robert Owen Vocational School will be holding a public consultation from 9am on Monday 20th May 2013 to 5pm on Friday 28th June 2013 and we would like to hear your views about our proposals. **FWD 30 May**  
Email from Steve Parslow re missing street signs and access to CC for valuation  
Email from Ian- reply to my email about upload problems

### 3806

Email from Liz re library & support for The White Horse application  
Email from Colin Simmonds with pictures of Cross Gardens + Allotments  
I have emailed Jackie Gouha at Glos County about the light in Platts Row again  
I have emailed Abbey Tree services and Josef Rose Tree services re maintenance work in playing fields  
Fwd email to Huw & Sara about GAPTC course  
Audit 30 May

Email from Hester re Combi grant application for funding towards repairs to the Town Hall. Oversubscribed & behind in reviewing the appl.  
FREE tickets to the Gardener's World Live show.

Emailed Seb Adams to request a tidy up of the sheep field and dirt jump area following Cllr Bakers request.  
Design & order signs for Dirt Jumps  
Arrange for Adrian to do daily/weekly inspections and report.

Letter from Mr Taylor Eastern Ave-thanking Lew & Adrian for clearing the tree roots, but reminding us of the dog foul problem again.  
Letter from Keith Owen Nourse Place asking if road could be resurfaced-**passed details to Highways-Answer from Brian W (6/6) stating work scheduled for 15/16 and asking for an invoice for the grass cutting.**

Letter from St. Michael's church re Summer Fair-offering table-**fwd 5 June**  
Reply from 2Rivers over grass cutting costs. They will resume responsibility for cutting the areas around 2 River properties from next year.

Valuation of Community Centre & Pavilion for insurance purposes carried out 10<sup>th</sup> June Martin ? from Gooch & Burley Newent £250+VAT  
Kevin Toombs more expensive.

Arranged meeting with Xmas Dec supplier for 2 July. Sample fwd 5/6

## IN COMMITTEE

3807

### Agenda Item 12 Accounts

(Proposed by Cllr. K Baker Seconded by Cllr. Wozencroft. All approved)

The Chairman thanked everyone for attending and the Meeting ended at 21.45.

**Dated this day 8 July 2013**

**Signed *DScott***

**CHAIRMAN-Douglas Scott**

3808