

MITCHELDEAN PARISH COUNCIL

MINUTES

OF A MEETING HELD ON MONDAY 8th July 2013 AT 6.30PM IN THE TOWN HALL, AFTER DUE NOTICE HAD BEEN GIVEN.

Present

Parish Councillors: Mr D M Scott (Chairman)
Mrs S F Henschley
Mrs K A Baker
Mr A Edwards
Mr A Maliphant
Ms K A Wozencroft
Mr Huw Baker

District Councillors:

Mr Ian Whitburn

Clerk:

Mrs Sandra Schwanethal

[Mr B Waddell, Mrs Smith & Mrs Bailey attended the meeting as Electors. Mrs Beddis, Mrs Smith & Mrs Jones attended until 7pm Liam from the Forest Review newspaper also attended. Martin Hutchins GRCC and Keith Chaplin FODDC-Housing Survey presentation]

Before the meeting opened a public Planning meeting was held primarily to discuss the application by the Priory Foundation to open a Care Home at Uplands, Mitcheldean.

Many residents had contacted their Councillors and the Clerk to request an opportunity to discuss the application. The Clerk had arranged for a representative from the Priory Foundation, Mr. James Imber, to attend the meeting to answer questions.

Thirty to forty residents squeezed into the Town Hall at 6pm where a lively discussion took place. Many residents felt the thirty minutes allocated to this meeting was not sufficient and did not feel that Mr Imber was able to offer the reassurances the people wanted.

The Parish Council asked District Councillor Ian Whitburn to refer the application back to Committee for a decision.

Agenda Item 1 Apologies for absence: Jackie Fraser, Sara Gates & Brian Robinson

Agenda Item 2 Members of the Public issues

The Clerk read a letter from Mrs Beddis about the proposed positioning of the Skate Park. Cllr Baker did reply, but it was agreed this matter should go on the Agenda for September's meeting.

Results of the Housing Needs Survey

Martin Hutchings reported the findings of the recent Housing Needs Survey and Keith Chaplin informed the Council how the FODDC would be using this information. They concluded that there is a need for affordable housing in Mitcheldean and advised the Councillors to discuss the report and to identify possible building sites. It was reported that Two Rivers Housing Association were selling properties to raise funds to build new houses. The Councillors felt the infrastructure was not in place to support the extra resident's needs.

Agenda Item 3 Code of Conduct – Declaration of Interests: None

Agenda Item 4 Minutes of the Parish Council Monthly Meeting

Cllr Maliphant asked that the Minutes be corrected under Agenda Item 11. The Clerk had reported that Hanging Baskets had been purchased for the Library, but Cllr Maliphant had only said that the Library committee were looking into purchasing Hanging baskets. With this amendment it was felt the Minutes were an accurate and true reflection of the Meeting and were duly signed by the Chairman.

(Proposed by Cllr Henchley, seconded by Cllr Edwards and approved by all Members who were present in June).

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Agenda Item 5. Matters arising from the Minutes

Cllr Henchley asked if anything had been done about the overhanging shrubs that are obscuring the road signage along the Gloucester Road. The Clerk replied stating that the problem had been reported to the Highways authority, but had not checked to see if the work had been done.

Agenda Item 6

Sub Committees

Communications: Cllr Henchley reported that the Clerk had designed a 'flyer' that would be distributed to all local business to try to get financial support for the Magazine that it is hoped will be launched in the Autumn. Dsct. Cllr Whitburn said he would distribute some flyers to business people he knew and Cllr Baker suggested a bundle were placed in the Co Op.

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Playing Fields: Cllr Baker informed the Members that the Youth Forum had been awarded a grant of £4250. £50 being raised by the Youths

Planning

P0853 55 The Crescent, No objection

P0881/13 Dean Meadows Advertising signage, No objection

P0775/13 Flue at Stars cottage, NO objection

P0572/13 Dean Meadows revised scheme, Decision deferred

P0867/13 The Uplands, Application referred back to committee.

Agenda Item 7 Parish Councillors –‘Information Sharing’

Cllr Scott spoke about his recent meeting with District Councillor Norman Stephens. They had done a brief tour of the village and had met a resident of Glebe Close. DC Stephens spoke of his many connections with local businesses.

Cllr Wozencroft spoke about the road signs along the roads been obscured by overgrown trees. Various Pot Holes around the village are still waiting to be filled. The residents of 5 Holywell road have requested a Salt Bin. A couple of the stray cats living near the George have been caught, one still remains at large. A resident of Abenhall had commented on how good the Churchyard was kept. Abenhall church committee would like to place leaflets in the Parish Notice Board. It was suggested they could also use St Michael’s Church notice board. A raised manhole cover had been identified as a trip hazard at Archway Court.

Cllr Baker spoke about the youth council’s intention to hold a BBQ and Water Fun Day on the Recreational Field and would like access to the Pavilion to draw water and use the facilities.. The Forum now has forty eight members. It is hoped that the Play Ranger fun Days Scheme will also promote the Youth Forum.

Cllr Baker had also heard negative comments around the village about the Parish council’s involvement in the relocation of the Post Office.

Cllr Maliphant had previously sent an email to all Councillors outlining the questions he wanted to put to the full District Council on the 18th July. Cllr Whitburn said there was no impact assessment in place yet and thought the suggestion that Mitcheldean Parish Council would take over the running of the car park should not be included at this stage.

Cllr Maliphant told everyone that the Library had had its AGM and that the same Directors were still in place.

Following on from the Housing Needs Survey the Council should discuss the need for a Neighbourhood Plan.

Cllr Maliphant confirmed he would go to the GAPTC AGM & would inform them of this himself.

Cllr Henchley informed the Members that The Heart of The Forest were holding coffee mornings in the Library in September on Monday mornings from 10-12 noon. The Library was taking part in the summer Reading Challenge and had borrowed the Town Hall display board for a month to six weeks. More volunteers were needed.

The planned meeting of AIMs to discuss becoming constituted did not go ahead.

Cllr Edwards had been told of a diseased Cherry Tree in Bradley Court and asked if the Basket Ball hoops could have metal nets fitted. It was agreed this would be looked at when funding was in place.

Cllr K Baker would try to compile all the correspondence and other evidence that was collected in support of the Skate park and with the help of Katie Baugh compose a letter to the residents who were complaining about the positioning of the Park.

Agenda Item 8 County/District Councillors Reports

Cllr Whitburn spoke about the Car Parking Charges Review meeting due to be held on the 18th July, supporting Cllr Maliphant questions.

Residents had also contacted him about the Priory Foundation planning application.

Agenda Item 9: **Community Garden:**

Everyone agreed that the Cross Garden was looking really good. The Clerk had prepared a cheque for £400 for the Gardening Club to be able to purchase the next lot of plants. The Cubs, Beavers and Church group had all helped clear and replant a section of the garden.

Agenda Item 10: **Discussion:**

Policies on Health & Safety, Equal Opportunities & Vulnerable Children were needed to be in place in order to be eligible to apply for funding. Model documents were being sourced and the clerk was asked to put the adoption of the required policies on the Agenda for the September Meeting.

Agenda Item 11 Clerk's report -**Correspondence & enquiries**

Doug meeting with Norman Stephens 27th June-Glebe Close drainage-Vantage Point Storage-Norman brought in **Parish boundary maps**.

Letter received from Post Office-**I rang Sue Whittal, but no reply.**

Phone call from Fred Bennett over whereabouts of Woodland View!!

Letter from Mr Buck-re water-Glebe Close

Mr I Roberts-water Glebe Close

Contacted Simon Rugman for quote, but now want independent drainage report

Heather Hopkins concern over abandoned cats

Jackie Price Cat Protection League-**passed on to Kay**

Colin Simmons-Gardening Club invoices, hanging baskets and watering system

2 complaints over position of Skate park-**letter received Mrs Beddis-Received petition**

Flyers and letter to businesses for Magazine-Advertising needed.

Comms meeting on the 2nd July Cancelled

Application submitted for LAG funding

I emailed Vantage Point re Storage.

Quote to purchase storage container 20 x 6 x 8 high like new £2400+VAT Older-£1400 plus £80 delivery

Email from Jason Bell re Lining Wood play equipment-FODDC still in negotiations

Contact from Review Re use of Uplands-no comment

Contacted James Imber from the Priory Group to attend meeting.

Email from Clive Reynolds re changes in planning legislation

Platts Row light -told fixed by 3 July

Katherine unable to go to Glos.Playing Fields seminar-asked for a refund!!

Received report from valuation of Community Centre (£427K)/Pavilion (£255K)/Garage (£35K) for insurance purposes. The Clerk had informed the Councillors that despite several requests by her, to Steve Parslow and Tara Didcote from the Community Centre Committee, to provide a Buildings Insurance certificate, none had been received. It was, therefore, deemed important that the building was insured and that the Building should be added to the council's policy.

Christopher Doolan requested information about family of John Hart-**details passed on to Mother Maryann Hayward from Florida requesting family history information-asked Vicar about records-none-Glos archives**

Flood Risk Management Survey-fwd 24th June

Sue has asked for use of display board for the Library

David Gill has asked for contact details for him to be put on Website-**done**

Dave Birch CSPO called in on 3 July-updated him on the concerns going on in the sheep field, old bus depot, Dog Show, six-a Side Football match

Christmas Dec have been ordered £1440. Visit from Peter from Lamps & Tubes on 2 July-very helpful & informative-Emailed **Brian Watkins re funding-None available, but will be having a meeting with County Technician.**

Library have agreed, in principle to having lights attached.

Library agreed to place advert in Parish Magazine.

Paul East-Tree specialist will be taking a look at the dead tree in Churchill Way, Cllr Baker requested the wood. Quote £80 to remove. also contacted Glebe contractors-no reply

Several applications for the position of Street Cleaner- will review after 15 July. Forester-Review (3rd July + job centre online)

Contacted WI & Church about Christmas lunch –**Steve trying to arrange meeting**

Junior s a side football tournament-5-6-7th July Senior on 13 & 14 July Skip in place

Seb Adams to cut bank for tournament.

Community Building Improvement Grant-needs further information-less funds available- submit by 16th Sept.

Zoff Hayward's report on condition of front doors is they are beyond repair.-Need listed building consent possibly involving an architect drawing up a schedule of works.

Fwd email from Glos Local Transport Board meeting-4/7

Email from Liz Lewitt re Policies

Rec'd phone call from Clare Downs-Co Op-submitted application for the Post Office

Locks changed at Pavilion

Trees lobbed in Eastern Ave

Statistics showed that over 40 people a day were visiting the council's website.

The Clerk reminded everyone that she would be in Lydney on the WWYC training course the following morning.

IN COMMITTEE

Agenda Item 12 Accounts

(Proposed by Cllr. K Wozencroft Seconded by Cllr.Maliphant. All approved)

The Chairman thanked everyone for attending and the Meeting ended at 21.15.

Dated this day 9th September 2013

Signed

D Scott

CHAIRMAN-Douglas Scott

