



Mitcheldean Parish Council

A Living Wage Employer

The Town Hall
High Street
Mitcheldean
Gloucestershire
GL17 0AT

Chairman: Janet Keene
Tel: 01594 780655

Clerk: April Seabrook
Tel: 01594 544723

Clerk@mitcheldeancouncil.co.uk

I hereby give notice that the Meeting of Mitcheldean Parish Council will be held at **Mitcheldean Sports Pavilion on Monday 9th September 2024 at 7.00pm.**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a short period of time is set aside for members of the public to raise questions. **Please note the Planning Committee meet at 6.30pm**

Yours truly, A. Seabrook, Clerk

2nd September 2024

SAFETY EVACUATION ANNOUNCEMENT

- 1) To note apologies for absence.
- 2) To receive any issues from members of the public (15 Minutes)
Please note the Clerk will only minute the public's comments during this agenda item
- 3) To receive County and District Councillor reports
- 4) To receive any Declaration of Interests
- 5) To receive requests for Dispensations
- 6) To approve the minutes of the meeting of Mitcheldean Parish Council held on 12th August 2024
- 7) To receive an update on planning matters.
 - a) P0987/24/TCA – Westwood, Church Lane, Mitcheldean – White Birch (T1) – Removal at the trunk of 3 of the lower branches on the east side of the tree, as they are overhanging neighbouring property (No 1 Platts Row) and are at risk of damaging the telephone line.
 - b) P1015/24/FUL – 9 Nourse Place, Mitcheldean – Erection of a two storey side extension
- 8) To review Council's Asset Register
- 9) To consider planting a replacement tree on the land at Churchill Way
- 10) To consider the quote for the installation and removal of the Christmas lights

- 11) To consider the quote to add two new ANPR cameras to the CCTV system
- 12) To receive Working Group reports
- 13) To receive Councillor reports
- 14) To receive a report from the Clerk (for information only)
- 15) To receive the accounts/finance reports
 - a) To approve the payment schedule
 - b) To approve the petty cash figures
 - c) To receive the bank reconciliation for the year to date
 - d) To receive the budget versus spend report for the year to date
 - e) To confirm that the monthly financial check has been carried out

The next Parish Council Meeting will be held on 14th October 2024