



Mitcheldean Parish Council

A Living Wage Employer

The Town Hall
High Street
Mitcheldean
Gloucestershire
GL17 0AT

Chairman: Janet Keene
Tel: 01594 780655

Clerk: April Seabrook
Tel: 01594 544723

Clerk@mitcheldeancouncil.co.uk

I hereby give notice that the Meeting of Mitcheldean Parish Council will be held at **Mitcheldean Town Hall on Monday 11th August 2025 at 7.00pm**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a short period of time is set aside for members of the public to raise questions. **Please note the Planning Committee meet at 6.30pm**

Yours truly, A. Seabrook, Clerk 4th August 2025

SAFETY EVACUATION ANNOUNCEMENT

- 1) To note apologies for absence.
- 2) To receive any issues from members of the public (15 Minutes)
Please note the Clerk will only minute the public's comments during this agenda item
- 3) To receive County and District Councillor reports
- 4) To receive any Declaration of Interests
- 5) To receive requests for Dispensations
- 6) To approve the minutes of the meeting of Mitcheldean Parish Council held on 14th July 2025
- 7) To receive an update on planning matters.
 - a) P0808/25/FUL – Bungalow, Abenhall Road, Mitcheldean – Creation of new access dropped kerb to allow for access to dwelling.
 - b) P0831/25/FUL – Abenhall Manor, Church Lane, Abenhall, Mitcheldean.
Change of use of existing buildings to a meditation retreat centre (Use Class C2) including Change of existing buildings, Granary Cottages, and Coach House for retreat accommodation, activities and ancillary C2 use; mixed C2/C3 use of the ground floor of the farmhouse for a temporary three-year period, internal alterations to the Coach House and northern C2 building, installation of a ventilation flue on the Coach House and alterations to existing parking arrangements.
- 8) To consider the donation request from Great Western Air Ambulance Charity

- 9) To review the Council's Grants Policy
- 10) To receive the annual reports for the play and gym equipment at Lining Wood and the Recreation Ground
- 11) To consider the location of a memorial bench for Pete and Diane Grevatt.
- 12) To review Council's Procurement Policy
- 13) To consider applying for the free cycle stands.
- 14) To receive Councillor reports
- 15) To receive a report from the Clerk (for information only)
- 16) To receive the accounts/finance reports
 - a) To approve the payment schedule
 - b) To receive the bank reconciliation for the year to date
 - c) To receive the budget versus spend report for the year to date
 - d) To confirm that the monthly financial check has been carried out
- 17) **SEPARATE BUSINESS**

Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during the consideration of:

 - a) To consider options for recruitment of a member of the Ground Staff Team.
 - b) To consider safety issues as the Locum Clerk is no working in the Town Hall.

The next Parish Council Meeting will be held on 8th September 2025